

NALANDA PUBLIC SCHOOL

STANDARD OPERATING PROCEDURES ON SCHOOL REOPENING

08/10/2021

Further to the circular issued by the Government/Education department on reopening of schools, we reiterate some guidelines and answer some questions asked:

1. Please go through the circular issued by the education department on reopening of schools with effect from 4th Oct 2021. The original circular from the education department which is in Marathi, and a translation in English, have been uploaded on the class VIII, IX & X google drive and also on the NPS website.
2. A very few students of Std VIII & IX have been coming to school to attempt the Mid Term exams since 27th Sep 2021. We expect a better turn out from Students as schools have been asked to open physically vide the MCGM Circular issued to school.
3. We begin with physical classes at school for students of class VIII on 12th Oct 2021, immediately after their Mid-term exams.
4. We begin with classes at school physically, for students of class IX on 18th Oct 2021, as they have the Online SPICMACAY programme from Sunday 10th Oct to Thursday 14th Oct, immediately after their Mid-term exams.
5. We have some students of class X coming to school to attempt their mid-term exams from 8th Oct 2021, and we begin with physical classes at school for students of class X on 21st Oct 2021, immediately after their Mid-Term exams.
6. It may not be mandatory for students to attend school physically, however, it is our earnest request that they do so. Physically attending school is beneficial for a number of reasons. We hope the students will prioritize attending school in person.
7. It is mandatory for all students and their Parents to fill in the 'self-declaration' form, before the students begin attending school physically.
8. Teachers shall continue interacting online via the zoom meetings, with students who cannot attend school physically. There will be some changes in the Timetable in order to facilitate the teachers connecting online with some students whilst they are at school taking the class offline.
9. The physical sessions at school will be from 8am to 1pm, in sync with the online sessions, from Monday to Friday. On certain days, certain classes will leave a little earlier as sessions for Indian music, Western music, PE and Indian dance will be conducted online. These activities are best conducted without a mask, for which they need to be in the safety of their homes.
10. The sessions on Saturdays will be only online.
11. There will be a twenty-minute break which will be staggering, for students to eat their breakfast/ snacks. The canteen facility will not be extended to use by the students.
12. Students must carry their water bottles. They must avoid touching any surface other than their desk and belongings.
13. Students must wear formal clothes to School. Boys are expected to wear a shirt with a collar or T-shirt with collar and pants or shorts. Girls are expected to wear a shirt with a collar or T-shirt with collar; and pants or skirts. They must all wear sports/ PT shoes and socks. School will intimate

students about the availability of uniforms and sufficient time will be given to the students to purchase the uniform.

14. There will be no bus service as yet. We are yet to work out the modalities of the bus service.
15. Students may carry an extra mask which they can change after two and a half hours. Wash the masks daily at home.
16. We have the temperature gun and shall monitor the temperature on arrival.
17. We have sanitizer bottles at the entry. Students must carry small sanitizer bottles in their pockets to be used by them frequently.
18. We shall seat 20 students in one classroom. Each child will occupy the same seat every day.
19. Students of Std VIII will be seated in classrooms on the 3rd floor and will enter and exit school from the main gate, up and down the staircase.
20. Students of Std IX will be seated in classrooms on the 4th floor and will enter and exit school from the main gate, up and down the staircase.
21. Students of Std X will be seated in activity rooms on the 3rd floor and will enter and exit school from the gate near the ground, up and down the ramp.
22. Most teachers have had both their vaccines. Only teachers who have had both vaccines will conduct the classes physically.
23. All other non-teaching and support staff have had at least one vaccine. Support staff will be given duty on the floors where the students are, based on whether they have had at least one dose.
24. In case a student feels unwell on any given day, please stay home and attend online classes.

On behalf of Nalanda Public School,

Mrs Nandita Khanna,

Principal,

NPS.